



Meeting: **AUDIT & GOVERNANCE COMMITTEE**  
Date: **WEDNESDAY, 29 JULY 2020**  
Time: **5.00 PM**  
Venue: **MICROSOFT TEAMS LIVE EVENT - REMOTE**  
To: **Councillors K Arthur (Chair), N Reader (Vice-Chair),  
J Chilvers, D Brook, J Duggan, K Franks, E Jordan and  
J Mackman**

## Agenda

### 1. Apologies for Absence

### 2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

### 3. Minutes (Pages 1 - 10)

To confirm as a correct record the minutes of the Audit and Governance Committee held on 29 January 2020.

### 4. Chair's Address to the Audit and Governance Committee

### 5. Audit Action Log (Pages 11 - 12)

To review the Audit Action Log.

**6. Audit and Governance Work Programme (Pages 13 - 16)**

To note the current Work Programme and consider any amendments.

**7. External Audit Strategy Memorandum (A/20/1) (Pages 17 - 36)**

To consider and note the Audit Strategy Memorandum.

**8. Internal Audit, Counter Fraud & Information Governance Plan 2020-21 (A/20/2) (Pages 37 - 58)**

To receive the report from the Audit Manager (Veritau) and Assistant Director Corporate Fraud (Veritau), which asks the Committee to approve the Internal Audit Plan 2020-21; and note the Counter Fraud and Information Governance Plans 2020-21.

**9. Draft Annual Governance Statement 2019-20 (A/20/3) (Pages 59 - 76)**

To receive the report of the Chief Finance Officer, which asks the Committee to comment and note the draft Annual Governance Statement.

**10. Annual Report of the Head of Internal Audit 2019-20 (A/20/4) (Pages 77 - 104)**

To receive the report of the Head of Internal Audit, which presents the Annual Report for 2019-20 to be noted.

**11. Risk Management Annual Report 2019-20 (A/20/5) (Pages 105 - 106)**

To receive the report of the Audit Manager, Veritau, which provides a summary of risk management activity undertaken in 2019-20 and proposed risk management actions for 2020-21.

**12. Corporate Risk Register 1920-21 (A/20/6) (Pages 107 - 136)**

To receive the report from the Audit Manager (Veritau), which provides an update on movements within the Corporate Risk Register and asks the Committee to note the current status of the Corporate Risk Register.

**13. Review of the Constitution 2020 (A/20/7) (Pages 137 - 156)**

To note the report from the Solicitor to the Council, detailing changes made to the Constitution following the resolution of this Committee dated 10 April 2019 under delegation in respect of changes to standards arrangements; and other changes made by the Monitoring Officer under delegation, including giving effect to remote meetings.

**14. Updated Selby District Council Code of Conduct & LGA Model Code of Conduct Consultation (A/20/8) (Pages 157 - 200)**

To note the report from the Solicitor to the Council, on the updated Code of

Conduct and arrangements for standards complaints attached at Appendix 1; and to note the LGA Model Code of Conduct attached at Appendix 2 and the consultation.

**15. Audit & Governance Annual Report 2019-20 (A/20/9) (Pages 201 - 212)**

To approve the Audit and Governance Committee Annual Report 2019-20.

**16. Decisions taken Under Urgency due to Covid-19 (A/20/10) (Pages 213 - 228)**

The Audit and Governance Committee are asked to note the details of the decisions taken under urgency by the Leader of the Council and senior Officers between 23 March 2020 and 14 July 2020 due to the Coronavirus lockdown; and refer the same to full Council for noting.

*Janet Waggott*

**Janet Waggott, Chief Executive**

<b>Dates of next meeting (5.00pm)</b>
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Wednesday, 21 October 2020
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Enquiries relating to this agenda, please contact Dawn Drury on 01757 292065 [ddrury@selby.gov.uk](mailto:ddrury@selby.gov.uk).

his meeting will be streamed live online. To watch the meeting when it takes place, [click here](#) and then on the link under the section titled 'Media'.

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